



## BACKPACKS 4 SA KIDS WORK HEALTH AND SAFETY POLICY

### Obligations

Management is firmly committed to a policy enabling all work activities to be carried out safely, and with all possible measures taken to remove (or at least reduce) risks to the health, safety and welfare of workers, volunteers, contractors, visitors, and anyone else who may be affected by our operations.

We are committed to ensuring we comply with the Work Health and Safety Act 2012, the Work Health and Safety Regulations 2012 and applicable Codes of Practice and Australian Standards as far as possible.

### Responsibilities

**Management:**

Will provide and maintain as far as possible:

- a safe working environment
- safe systems of work
- plant and substances in safe condition
- facilities for the welfare of workers and volunteers
- information, instruction, training and supervision that is reasonably necessary to ensure that each worker and volunteer is safe from injury and risks to health
- a commitment to consult and co-operate with workers and volunteers in all matters relating to health and safety in the workplace
- a commitment to continually improve our performance through effective safety management.

**Workers, Volunteers, Contractors and Others:**

Each person has an obligation to:

- comply with safe work practices, with the intent of avoiding injury to themselves and others and damage to plant and equipment
- take reasonable care of the health and safety of themselves and others
- wear personal protective equipment and clothing where necessary
- comply with any direction given by management for health and safety
- not misuse or interfere with anything provided for health and safety
- report all accidents and incidents on the job immediately, no matter how trivial
- report all known or observed hazards to their supervisor or manager.

### Application of this policy

We seek the co-operation of all workers, volunteers and other persons. We encourage suggestions for realising our health and safety objectives to create a safe working environment with a zero accident rate.

This policy applies to all business operations and functions, including those situations where workers are required to work off-site.

Policy authorised by:

Date: 22.06.23.

Kelly Barker

Doc ID: WHS PRO 001	Ver: 1.0	Approved by:	Date: 08/05/2023	Page 1 of 1
Printed copies current on date of printing only; unless formally issued as a controlled document as per distribution list.				
Printed : 08/05/2023				